

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

DECEMBER 19, 2013

**REGULAR MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

CALL TO ORDER

ROLL CALL

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

- A. Recognition of outgoing Board Members
- B. Annual update of Equity Action Plan

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

RECESS TO EXECUTIVE SESSION TO DISCUSS

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
Court Action 121.22 (G) (3) – Pending or Imminent Litigation

Motion to convene executive session: _____; **2nd** _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Resignations

- a. Jennifer Fox, Freshman, French and Spanish
(effective December 1, 2013, for disability retirement purposes)

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2. Leaves of Absence
- a. Jennifer Benjamin, Central, Intervention Specialist
(effective at the end of the day on December 20, 2013 through the end of the 2013-2014 school year; for childrearing purposes)
 - b. Ann Mack, Intermediate, Math
(effective January 6, 2014 through January 28, 2014; for childrearing purposes)
3. Employment
- a. Extracurricular 2013-14
 - Senior High**
Amara Checchio, Technical Director Stage
 - Middle**
Cathy Ogilvie, Diving Coach
 - b. Home Instructors
 - Connie Arnold
 - Brenda Barrett
 - Kate Blanton
 - Carol Bonner
 - Theresa Sunderman
 - Candace Yates
 - c. Substitute Teachers
 - Jennifer Alliston
 - Lori Deitz
 - Nancy Garnett (sub nurse)
 - Laurie Solazzo

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2013-2014 school year.)
 - d. Volunteer
 - Drew Hayward, Middle, Basketball Girls

(The above-noted person is recommended for approval as volunteer coach for the 2013-14 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

B. Personnel -- Classified

1. Resignations

- a. Kathy Kyde, North, Educational Assistant
(effective the end of the day December 31, 2013; for retirement purposes)
- b. Laurie Santel, North, Educational Assistant
(effective the end of the day November 22, 2013; for personal reasons)

2. Leaves of Absence

- a. Patricia Rose-Pinson, Transportation, Educational Assistant
(effective November 19, 2013 through January 6, 2014; extension of unpaid Workers Compensation)
- b. Pam Sanders, Central, Custodian
(effective November 28, 2013 through January 4, 2013; extension of unpaid Workers Compensation)
- c. Sharon Smith, Sr. High, Clerk III
(effective November 27, 2013 through January 9, 2014; extension of unpaid Personal Medical)
- d. Terry Waterman, Transportation, Chauffeur
(effective November 19, 2013 through December 2, 2013; unpaid Workers Compensation)
- e. Tim Wietmarschen, Transportation, Bus Driver
(effective December 11, 2013 through January 20, 2014; unpaid personal medical)
- f. Mona Wilder, Sr. High, Food Service Assistant
(effective November 21, 2013 through February 20, 2014; extension of unpaid personal medical)

- 3. Employment
 - a. Yvette Scott, Middle, Food Service Assistant
(effective January 6, 2014; for a replacement position)
 - b. Wendy Starkey, Middle, Clerk III
(effective January 6, 2014; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

- 1. Proposed 2014-2015 school calendar
- 2. Addition of substitute American Sign Language Interpreter classification to the classified substitute pay rates.
- 3. Memorandum of Understanding between the Board and O.A.P.S.E. Local #568 regarding employee compensation. (A copy is provided in each board member’s folder for review.)

D. Other Items for Board Action

- 1. Recommend approval of the date and time of the Organizational Meeting as follows:

Wednesday, January 8, 2014, 6:30 p.m. – Catherine D. Milligan Community Room, Fairfield High School.
- 2. Recommend the approval of the addition of the substitute American Sign Language Interpreter classification to the classified substitute pay schedule at the rate of twenty (\$20.00) dollars per hour effective January 1, 2014. Eligible substitutes must have graduated from an interpreter training program and must have an Associate Degree in American Sign Language. Current background check policies will apply to this substitute classification. Final approval will be through the Special Services Supervisor and the Director of Business Operations.
- 3. Recommend the approval of the Memorandum of Understanding between the Board and O.A.P.S.E. Local #568 regarding employee compensation.

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____Kearns _____ Morris _____ Murray _____Nuss _____Shorter

President declares motion _____.

- 4. Recommend approval of the following resolution regarding the May 6, 2014, bond issue:

RESOLUTION DETERMINING TO PROCEED WITH AN ADDITIONAL TAX LEVY IN EXCESS OF THE TEN MILL LIMITATION TO PAY FOR GENERAL PERMANENT IMPROVEMENTS AND A BOND ISSUE AND LEVY A TAX IN EXCESS OF THE TEN-MILL LIMITATION TO RETIRE SUCH BONDS

WHEREAS, pursuant to Section 5705.218 of the Ohio Revised Code (the "Act"), this board of education by a resolution duly adopted on November 18, 2013 (the "Prior Resolution"), (a) determined the necessity of (i) levying an additional five-tenths (0.50) mills tax in excess of the ten-mill limitation imposed by Section 2 of Article XII of the Constitution and laws of the State of Ohio (the "ten-mill limitation") for the benefit of this school district for the purpose of providing funds for the acquisition, construction, enlargement, renovation, and financing of permanent improvements for a continuing period of time (the "Permanent Improvement Levy"), and (ii) issuing general obligation bonds of this board of education (the "Bonds") in the amount of \$61,358,814, for the purpose of paying the local share of school construction under the State of Ohio Classroom Facilities Assistance Program and other improvements, renovations and additions to school facilities, site acquisition and providing equipment, furnishings and site improvements therefor (the "Project"), and of levying an annual direct tax on all the taxable property in this school district, outside of the ten-mill limitation to pay the interest on and to retire the Bonds and any anticipatory securities (the "Bond Issue Levy"), and (b) provided that the question of levying the Permanent Improvement Levy and issuing the Bonds and levying the Bond Issue Levy shall be submitted to the electors of this school district as a single ballot question at the election to be held on the May 6, 2014, all pursuant to the Act;

WHEREAS, the Treasurer of this board of education, as its fiscal officer, has certified to this board of education that the estimated life of the Project is at least five (5) years that the maximum maturity of the Bonds is thirty-eight (38) years;

WHEREAS, the county auditor has certified that (i) the current tax valuation of this school district is \$1,369,912,290, (ii) the dollar amount of revenue that would be generated by the Permanent Improvement Levy as specified in the Prior Resolution is \$684,956 per year, assuming that the tax valuation of this school district remains throughout the life of the Permanent Improvement Levy the same as the tax valuation for the current year, and (iii) the estimated average annual levy throughout the life of the Bonds which will be required to pay the interest on and retire the Bonds as described in the Prior Resolution, assuming that the Bonds are issued in one series and that throughout the life of the Bonds the amount of the tax list of this school district remains the same as the amount of the valuation, is two and one-tenth (2.1) mills, for each one dollar (\$1.00) of valuation which amounts to twenty-one cents (\$0.21) for each one hundred dollars (\$100.00) of valuation; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District (hereinafter called the "Board of Education"), County of Butler, Ohio, at least two-thirds of all its members concurring:

SECTION 1. That the Board of Education hereby declares that:

- (a) the amount of taxes that can be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the present and future requirements of this school district;
- (b) it is necessary to issue general obligation bonds, and specifically, the Bonds, for permanent improvements comprising the Project and to levy an additional tax in excess of the ten-mill limitation ten-mill limitation to pay debt charges on the Bonds and any anticipatory securities, being specifically, the Bond Issue Levy;
- (c) it is necessary to levy additional taxes in excess of the ten-mill limitation and specifically, the Permanent Improvement Levy, to provide funds for the acquisition, construction, enlargement, renovation, and financing of permanent improvements for a continuing period of time; and
- (d) the question of issuing the Bonds and levying the taxes comprising the Bond Issue Levy and the Permanent Improvement Levy shall be submitted to the electors of this school district at a special election to be held on May 6, 2014.

SECTION 2. That it is hereby determined to proceed with the issuance of bonds of this Board of Education, being the Bonds described in the Preamble hereto, in the amount of \$61,358,814, for the purpose the Project, and to levy an annual direct tax on all the taxable property in this school district outside of the ten-mill limitation, being the Bond Issue Levy described in the Preamble hereto, to pay the annual debt charge on the Bonds and to pay debt charges on any anticipatory securities issued in anticipation of the Bonds, estimated by the county auditor to average throughout the stated maturity of the Bonds two and one-tenth (2.1) mills, for each one dollar (\$1.00) of valuation which amounts to twenty-one cents (\$0.21) for each one hundred dollars (\$100.00) of valuation. If approved by the electors, the Bond Issue Levy shall be first levied in 2014, and first due in calendar year 2015.

SECTION 3. That it is hereby determined to proceed with the levy of an additional tax in excess of the ten-mill limitation for the purpose of providing funds for the acquisition, construction, enlargement, renovation, and financing of permanent improvements, being the Permanent Improvement Levy described in the Preambles hereto, at the rate not exceeding five-tenths (0.50) mills for each one dollar (\$1.00) of valuation, which amounts to five cents (\$0.05) for each one hundred dollars (\$100.00) of valuation for a continuing period of time. If approved, the Permanent Improvement Levy shall first be levied upon the 2014 tax list and duplicate, for first collection in calendar year 2015.

SECTION 4. That the question of levying the Permanent Improvement Levy, issuing the Bonds and levying the Bond Issue Levy to pay the annual debt charges thereon shall be submitted to the electors of the School District at the election to be held on May 6, 2014, as a single ballot question pursuant to the Act.

SECTION 5. That the Treasurer of this Board of Education be and is hereby directed to immediately (a) certify to the Board of Elections a true and correct copy of the Prior Resolution and a true and correct copy of this resolution, along with copies of the county auditor's estimate of the amount of the Bond Issue Levy, expressed in dollars and cents for each one hundred dollars (\$100.00) of valuation as well as in mills for each one dollar (\$1.00) of valuation, and the county auditor's certification of the rate of the Permanent Improvement Levy, expressed in mills for each one dollar in tax valuation as estimated by the county auditor and the dollar amount of revenue that would be generated by the number of mills specified for the Permanent Improvement Levy, and (b) notify such board of elections to cause notice of such election to be given, and arrangements for the submission of such question to the electors of this school district be made, as required by law.

SECTION 6. That the form of the ballot to be used at such election shall be substantially as follows, with such changes as may be prescribed by the board of elections:

PROPOSED BOND ISSUE AND TAX LEVY

Majority Affirmative Vote is
Necessary for Passage

Shall the Board of Education of the Fairfield City School District, County of Butler, Ohio, be authorized to do the following:

(1) Issue bonds for the purpose of PAYING THE LOCAL SHARE OF SCHOOL CONSTRUCTION UNDER THE STATE OF OHIO CLASSROOM FACILITIES ASSISTANCE PROGRAM AND OTHER IMPROVEMENTS, RENOVATIONS AND ADDITIONS TO SCHOOL FACILITIES, SITE ACQUISITION AND PROVIDING EQUIPMENT, FURNISHINGS AND SITE IMPROVEMENTS THEREFOR, in the principal amount of Sixty-One Million Three Hundred Fifty-Eight Thousand Eight Hundred Fourteen Dollars (\$61,358,814), to be repaid annually over a maximum period of thirty-eight (38) years, and levy a property tax outside of the ten-mill limitation, estimated by the county auditor to average over the bond repayment period two and one-tenth (2.1) mills for each one dollar (\$1.00) of tax valuation, which amounts to twenty-one cents (\$0.21) for each one hundred dollars (\$100.00) of tax valuation, commencing in 2014, first due in calendar year 2015, to pay the annual debt charges on the bonds, and to pay debt charges on any notes issued in anticipation of those bonds?

(2) Levy an additional property tax for the acquisition, construction, enlargement, renovation, and financing of permanent improvements at a rate not exceeding five-tenths (0.50) mills for each one dollar (\$1.00) of tax valuation, which amounts to five cents (\$0.05) for each one hundred dollars (\$100.00) of tax valuation, for a continuing period of time, commencing in 2014, first due in calendar year 2015?

| | |
|--|-------------------------------------|
| | FOR THE BOND ISSUE AND TAX LEVY |
| | AGAINST THE BOND ISSUE AND TAX LEVY |

SECTION 7. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 8. That this resolution shall take effect immediately upon its adoption.

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

TREASURER'S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

November 7, 2013 – Special Session
November 18, 2013 – Regular Meeting

B. Recommend approval of the financial reports for the month of November 2013.

C. Recommend approval of the disposal of the following fixed assets:

| <u>Tag Number</u> | <u>Description</u> | <u>Location</u> |
|-------------------|--------------------|---------------------|
| 22369 | Cell phone | Intermediate School |
| 22366 | Cell phone | Maintenance Dept. |

D. Recommend approval of the 2013-2014 Amended Appropriations Resolution.

E. Recommend approval of the following donations:

1. A donation of a communication device valued at \$1636 from Benjamin House to the Fairfield City School District.
2. A donation of 31 computers and one printer valued at \$9220 from Butler Tech to the Fairfield City School District.
3. A donation of two Arrowback Windsor Stools valued at \$154 from Mark Jones to Fairfield Freshman School.
4. A donation of a Casio Electronic Piano Keyboard and Stand valued at \$229 from Bob Halpin to Fairfield Intermediate School.
5. A donation of six wooden picnic tables valued at \$1051 from the Fairfield Intermediate School PTC to Fairfield Intermediate School.

Total donations for 2013: \$90,144.25

F. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

The time and distance required to provide the transportation

1. The number of pupils to be transported
2. The cost of providing transportation in terms of equipment, maintenance, personnel and administration
3. Whether similar or equivalent service is provided to other pupils eligible for transportation
4. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
5. Whether other reimbursable types of transportation are available; and

WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

| <u>Student Name</u> | <u>Schools Selected & Grades</u> | <u>Parents/Guardians</u> |
|---------------------|--------------------------------------|--------------------------|
| Lillian Brown | Beautiful Savior, K | Cory Brown |
| Isabella Spary | Central Montessori Academy, K | Cealia Spary |
| Olivia VonDeylen | Beautiful Savior, 6 | Donna VonDeylen |

G. Recommend approval to authorize the Treasurer to pay invoices against the following purchase orders that have not been processed in accordance with Section 5705.41(D):

1. Purchase order #3402204 – Scholastic Book Fairs - \$6,076.81
2. Purchase order #3402838 – Scholastic Book Fairs - \$3,041.12

H. Recommend approval of the following fund-to-fund transfers:

\$48,970.88

From: 001-911A
To: 003-911A
Purpose: HB264 Bond Payment

\$236,345.79

From: 001-911B
To: 003-911B
Purpose: Cooling Project Bond Payment

- I. Establish the date of the Tax Budget Hearing to be held on January 8, 2014, at 9:00 a.m. at the Fairfield Administration Building, 4641 Bach Lane.
- J. Recommend approval of the Ohio School Boards Association Legal Assistance Fund Service Contract (\$250) pursuant to R.C. Section 3313.171 (January 1, 2014, through December 31, 2014).
- K. Recommend approval of the new IRS mileage rate of 56 cents effective January 1, 2014.

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Butler Tech – Dan Murray

B. Fairfield Planning Commission – Mark Morris

ANNOUNCEMENTS

December 21, 2013-January 5, 2014 – No School, Winter Break

January 6, 2014 – School resumes.

January 8, 2014 – Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**